

Spaldwick Parish Council

Chairman: Steve Fane de Salis

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member,

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 20th April 2023 at 8pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

S.E.B Cardwell

Signed (Clerk) Sarah Cardwell

Date: 14th April 2023

NOTICE and AGENDA

23/4/1 To Receive Apologies and Reasons for Non-Attendance.

23/4/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

23/4/3 To Receive and Approve the Minutes of the Parish Council meeting on 16th March 2023.

23/4/4 Matters arising from those Minutes.

23/4/5 To receive and consider any applications for co-option.

23/4/6 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

23/4/7 Planning

To consider new planning consultations

None

Determined by planning authority:

23/4/7.1 Erection of a new single storey dwelling with 2 bedrooms in the roof space.

1 Royston Avenue Spaldwick Huntingdon PE28 0TH

Ref. No: 22/02214/FUL

Received: Mon 24 Oct 2022

Validated: Fri 09 Dec 2022

Status: Approved

23/4/4/7.2 Erection of new detached single storey private dwelling with ancillary access, parking and landscaping

Land At 21 Stow Road Spaldwick

Ref. No.: 22/01564/FUL

Received: Mon 18 Jul 2022

Status: Refused

Decision Issued Date: Fri 24 Mar 2023

Appeal Status: Unknown

23/4/7.3 To note: Huntingdonshire District Council is launching a Call for Sites consultation, as part of the second phase of engagement on a full update to the Local Plan and is a process in which developers, landowners and members of the public are invited to put forward potential sites (residential, commercial, infrastructure, open space) across the district for consideration for use in the Local Plan. Consultation period: 29th March - 7th June 2023. Potential sites for development can be submitted through the online planning portal.

Launching at the same time as the Call for Sites is the consultation on two methodologies that will be used during the full update to the local plan: Settlement Hierarchy Methodology and Land Availability

Assessment Methodology (LAA); consultation for these is 29th March – 10th May 2023 and comments can be made on the council's planning portal.

23/4/7.4 Sawtry Neighbourhood Plan is available for view and comment between the following dates: 12/04/23 10:00 and 24/05/23 23:59.

23/4/8 Finance

- 23/4/8.1 To note: Account balance at 31.03.2023: £52,990.95 (updated cashbook circulated).
- 23/4/8.2 Update regarding bank accounts (access and signatories).
- 23/4/8.3 To consider quotes received for the base for the Jubilee bench and select a contractor.
- 23/4/8.4 Update regarding the insurance claim following theft of the allotment gates.
- 23/4/8.5 To note and approve VAT reclaims to be submitted Oct 2021- Mar 2022 and Apr 2022-Mar 2023 (files circulated prior to meeting).
- 23/4/8.6 To note and approve: Q4 Income and expenditure against the budget (file circulated prior to meeting).
- 23/4/8.7 To note and approve: Q4 Community room receipts and payments document (file circulated prior to meeting).
- 23/4/8.8 To note and approve Q4 financial reconciliation (file circulated prior to meeting).
- 23/4/8.9 To note and approve: Spaldwick PC Summary Receipts and Payments 31.03.23 (file circulated prior to meeting).
- 23/4/8.10 To consider and approve wording and design for a new playpark sign- update from Cllr O'Dwyer.
- 23/4/8.11 To consider costs for a solicitor's letter to address the uneven road surface and potential damage to the Shed on Church Lane due to tree roots on Thrapston Rd / Church Lane.

Expenditure for approval 20th April 2023:

- 23/4/8.12 Clerk's wages (Mar-Apr) (S.Cardwell: **£418.45**, HMRC: **£12.80**).
- 23/4/8.13 Total Energies invoices (Accounts 3006693866 & 3006693855) Mar-Apr- invoices to be received.
- 23/4/8.14 A.Murphy invoice for cleaning of the Community Room (Mar-Apr): **£55.00**.
- 23/4/8.15 Brookfield Contracting: Village grasscutting: **£264.00** (inc. VAT)- invoice to be received.
- 23/4/8.16 To ratify retrospectively the payment to Grafix Photography Ltd / Pink Harry for purchase of Coronation Medals previously agreed: **£375.95** (no VAT).
- 23/4/8.17 CAPALC Chairmanship training: **£50.00** (no VAT).
- 23/4/8.18 Grafton Projects invoice for bleach **£2.38** (inc. VAT).
- 23/4/8.19 Spaldwick Social Group: **£1000** donation previously agreed towards Coronation celebrations.
- 23/4/8.20 Signs of the Times Invoice **£158.32** (inc. VAT).
- 23/4/8.21 CAPALC affiliation fee for the period 1st April 2023 to 31st March 2024 **£311.03** (with the optional fee to join the Data Protection Officer Membership Scheme at an additional cost of £50).
- 23/4/8.22 To ratify retrospectively the invoice paid to Robin Purser, West Farm to order the replacement allotment gate (purchase approved by insurance): **£1880.40** (inc. VAT).

23/4/9 Assets – Provision/Maintenance

- 23/4/9.1 Weekly Ferriman Road Play Area's Inspection.
- 23/4/9.2 To discuss the Playpark on Ferriman road including the age restriction sign on the gate.
- 23/4/9.3 Update regarding The War Memorials Trust.
- 23/4/9.4 Update regarding the defibrillator.
- 23/4/9.5 To consider purchase of a blood kit- update from Cllr Parfrey.
- 23/4/9.6 Update regarding the Jubilee plaques outside The Manor Farm House.
- 23/4/9.7 Further discussion of the open space in Spaldwick.
- 23/4/9.8 Update regarding the MVAS Flashing Speed sign.
- 23/4/9.9 Update regarding the Community Room including instructions for hirers and emergency contacts.

23/4/10 Highways, footpaths, byways, gritting bin, trees, etc.

- 23/4/10.1 To further discuss possible options to address parking issues on the Village Green.
- 23/4/10.2 LHI update regarding the 40mph buffer zones and gates.
- 23/4/10.3 To discuss the village grass cutting.

23/4/11 Update regarding the Wooley Hill Wind Farm.

23/4/12 To further discuss plans for the Coronation. HDC to be updated on all plans by 21st April

23/4/13 Update regarding IT provision.

23/4/14 Any items for the next edition of Spaldwick News.

23/4/15 **Correspondence** (-previously circulated)

23/4/15.1 CAPALC: March Bulletin-

23/4/15.2 HDC- Press Release - Call for Sites Consultation Launched

23/4/15.3 Huntingdonshire District Council_ New event available

23/4/15.4 Huntingdonshire District Council_ New event available- Call for Sites Spring 2023

23/4/15.5 Cambridgeshire Matters - March 2023

23/4/15.6 Press Release - District Council approves Huntingdonshire Futures Place Strategy

23/4/15.7 Cambridge & Peterborough Combined Authority- The Multiply Bus Roadshow is touring the region again

23/4/15.8 Cambs ACRE- CHESS Plus project to support more households in Cambridgeshire with combatting fuel poverty

23/4/15.9 Huntingdonshire District Council_ New event available- Draft Settlement Hierarchy Methodology

23/4/15.10 Cambridgeshire ACRE - Staying in Touch - Mar-2023

23/4/15.11 Highways: Events Diary - April 23

23/4/15.12 TMC Incident Report - March 2023

23/4/15.13 Cambs ACRE- A webinar for Rural Housing Week 2023

23/4/15.14 Cambridgeshire County Council 20mph Application Process - Reminder

23/4/15.15 Huntingdonshire District Council_ New event available- Draft Land Availability Assessment Methodology

23/4/15.16 Huntingdonshire District Council_ New event available- Sawtry Neighbourhood Plan

23/4/15.17 Local Plan Consultation_ Call for Sites Posters

23/4/15.18 Updated 2023 Micro Asphalt Program and 2023 Surface Dressing Program

23/4/15.19 What has your Council (catchment area) got planned - His Majesty King Charles III's Coronation

23/4/16 Councillors' questions.

23/4/17 **Date of the next meeting:** Thursday 18th May- This will be the Annual Meeting of the Parish Council and will be followed by Spaldwick's Annual Parish Meeting.