

Spaldwick Parish Council

Chair: Sharan Jackson-Rimmer

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member,

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 19th October 2023 at 7pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

S.E.B Cardwell

Signed (Clerk) Sarah Cardwell

Date: 13th October 2023

NOTICE and AGENDA

23/10/1 To Receive Apologies and Reasons for Non-Attendance.

23/10/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

23/10/3 To Receive and Approve the Minutes of the Parish Council Meeting on 21st September 2023.

23/10/4 Matters arising from those Minutes. To note: Parish Online subscription continues until 2nd June 2024.

23/10/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

23/10/6 Planning

To consider new planning consultations

None.

Determined by planning authority:

23/10/6.1 Reference 23/01521/PMBPA

Application Received: Fri 11 Aug 2023

Address: Stocking Farm, Stocking Lane, Easton

Proposal: Change of use from agricultural building to dwelling (C3).

Status: Refused

Decision Issued Date: Mon 09 Oct 2023

Appeal Status: Unknown

23/10/6.2 To note: HDC have organized a hybrid Town & Parish Council Development Management Training Event – on 30th October / 6th November.

23/10/6.3 To discuss HDC's Call for Sites.

23/10/7 Finance

23/10/7.1 To note: Account balance at 05.10.2023: £58,343.77 (updated cashbook circulated).

23/10/7.2 Update regarding transfer of bank accounts to Unity Trust bank and signatories.

23/10/7.3 Update regarding management of the Parish Council and Town and Poors finances in relation to the allotments site.

23/10/7.4 Update regarding insurance claim for the theft of the allotment gates.

23/10/7.5 To consider purchase of an additional defibrillator.

23/10/7.6 To note and approve: Q2 Income and expenditure against the budget (file circulated prior to meeting).

23/10/7.7 To note and approve: Q2 Community room receipts and payments document (file circulated prior to meeting).

23/10/7.8 To note and approve Q2 financial reconciliation (file circulated prior to meeting).

- 23/10/7.9 To discuss next year's budget.
- 23/10/7.10 To note the 2024/25 precept request form has been received from the District Council and must be returned by 15th December.
- 23/10/7.11 To discuss grasscutting for the coming year.
- 23/10/7.12 To note: transfer from Town & Poors account to be arranged to repay the funds paid out for bills while the Charity account was blocked.
- 23/10/7.13 To consider a grant request from Friends of Spaldwick School (FOSS) for funds to create a new outdoor space at the school.
- 23/10/7.14 To discuss an enquiry from the Common Ground group regarding a 'white goods fund'.

Expenditure for approval 19th October 2023:

- 23/10/7.15 Clerk's wages (Sep-Oct) (S.Cardwell: **£355.14**, HMRC: **£0**).
- 23/10/7.16 Total Energies invoices (Accounts 3006693866 & 3006693855) Sep-Oct- **£20.83** and **£12.90** (inc. VAT).
- 23/10/7.17 A.Murphy invoice for cleaning of the Community Room (Sep-Oct): **£44.00**.
- 23/10/7.18 R. Purser- West Farm invoice for installation of replacement allotment gates: **£703.08** inc. VAT.
- 23/10/7.19 Jarrodean invoice: **£141.28**.
- 23/10/7.20 **£200** grant for the Social Group to go towards a Christmas tree for the village.
- 23/10/7.21 Grafton invoices for cleaning products: **£82.18** (inc. VAT) and **£31.18** (inc. VAT).
- 23/10/7.22 Reimbursement to Clerk for replacement defibrillator pads purchased (**£79.20** inc. VAT).
- 23/10/7.23 Reimbursement to Clerk for 'no parking' signs purchased for the Village Green: **£19.99**.
- 23/10/7.24 Ask IT invoice: **£234.98** (inc. VAT)- invoice to be received.
- 23/10/7.25 September Brookfield Contracting grasscutting invoice: **£264.00** (inc. VAT).
- 23/10/7.26 Remembrance wreath donation: **£20.00**.
- 23/10/7.27 Elan City MVAS: **£2737.91** (inc. VAT).
- 23/10/7.28 Hags replacement playpark caps invoice: **£40.80** (inc. VAT).

23/10/8 Assets – Provision/Maintenance

- 23/10/8.1 Weekly Ferriman Road Play Area's Inspection & update. To note: a reminder has been received to book the annual Wicksteed inspection.
- 23/10/8.2 Update regarding the Community Room and contents of the cupboards.
- 23/10/8.3 Update from Cllr GR regarding The War Memorials Trust.
- 23/10/8.4 Update regarding the defibrillator and purchase of a new unit (update regarding Punch Taverns).
- 23/10/8.5 Update from Cllr UB regarding the Jubilee plaques outside The Manor Farm House.
- 23/10/8.6 To consider equipment options for the open space in Spaldwick to be presented by Cllr JO'D.
- 23/10/8.7 Update from Cllr SJR regarding the MVAS Flashing Speed sign.
- 23/10/8.8 Update from Clerk regarding registration of the titles for the Village Greens in Spaldwick.
- 23/10/8.9 Further discussion regarding Church Lane (uneven road surface from tree roots).
- 23/10/8.10 Update regarding installing a base for the Jubilee bench.
- 23/10/8.11 Update regarding IT provision.
- 23/10/8.12 Allotments update.
- 23/10/8.13 To discuss the village noticeboards.
- 23/10/8.14 Update regarding any interest expressed for a flood group and additional defibrillator training.

23/10/9 Highways, footpaths, byways, gritting bin, trees, etc.

- 23/10/9.1 To note: the bin bag flytipped in August has been re-reported to Highways, along with the pillow now there too. The soil in the High St has also been reported.
- 23/10/9.2 To note: the defects on the stone bridge at Thrapston Rd heading into the village from the A14 bridge (crack on the ground cobbled area and a crack in the bridge brickwork, also the gap between the cobbled area and the bridge wall at the other end of the bridge and corroded/ rusting metal barrier) have been assessed by Highways and they feel no action is required at this time.
- 23/10/9.3 To discuss concerns raised by residents regarding the hedges along Long Lane.
- 23/10/9.4 Update regarding the garden waste subscription engagement session attend by the Chair & Clerk.
- 23/10/9.5 The letter to CCC objecting to their change in weedkilling policy has been sent.

23/10/9.6 Update regarding work to be carried out on Stow Longa Hill.

23/10/9.7 Update regarding the tree growing in Ellington Brook.

23/10/10 To note: HDC Polling District Review 2023 is taking place. Any comments to be agreed and sent by Monday 27th November 2023.

23/10/11 Any items for the next edition of Spaldwick News.

23/10/12 **Correspondence** (-previously circulated)

23/10/12.1 Press Release – HDC: BIPIC Jumpstart Launch

23/10/12.2 CAPALC- For Circulation- September Bulletin

23/10/12.3 HDC- Funding available for activities to prevent frailty or cardiovascular disease in Huntingdonshire

23/10/12.4 CAPALC: Worknest - HR Support - Managing Menopause in the Workplace, AI in the Workplace Policy and much more!

23/10/12.5 CAPALC: October Training - Playground Inspections, Planning, S106 (CIL) Payments and Many More!

23/10/12.6 Greater Cambridge Partnership- Update on Making Connections

23/10/12.7 Cambridgeshire Matters - September 2023

23/10/12.8 Greater Cambridge Partnership- Papers published for Executive Board meeting on 28 September 2023

23/10/12.9 Highway events diary-Sept 23

23/10/12.10 Cambridgeshire Matters - September 2023

23/10/12.11 HDC: Christmas and New Year Waste Collection Arrangements

23/10/12.12 TMC Incident Report - September 2023

23/10/13 Councillors' questions.

23/10/14 **Date of the next meeting:** Thursday 16th November.