

## Spaldwick Parish Council

Chair: Sharan Jackson-Rimmer

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member,

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 16<sup>th</sup> November 2023 at 7pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

*S.E.B Cardwell*

Signed (Clerk) Sarah Cardwell

Date: 10<sup>th</sup> November 2023

### **NOTICE and AGENDA**

23/11/1 To Receive Apologies and Reasons for Non-Attendance.

23/11/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

23/11/3 To Receive and Approve the Minutes of the Parish Council Meeting on 19<sup>th</sup> October 2023.

23/11/4 Matters arising from those Minutes.

23/11/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

### 23/11/6 **Planning**

#### To consider new planning consultations

23/11/6.1 Reference 23/01948/FUL

Application Received: Fri 13 Oct 2023

Address: Land East Of Ivy Way Spaldwick

Proposal: Construction of 15 no. dwellings with associated access, car parking and landscaping (re-submission of 23/00649/FUL)

Status: In progress

To note: Extension for comments granted from HDC until 17th November.

#### Determined by planning authority:

23/11/6.2 Proposal: Horsechestnut - Remove

Address: St James Church Church Lane Spaldwick

Ref. No: 23/01660/TRCA

Received: Tue 05 Sep 2023

Validated: Tue 05 Sep 2023

Status: Approved

23/11/6.3 Proposal: Change of use from agricultural building to dwelling (C3).

Address: Stocking Farm Stocking Lane Easton

Ref. No: 23/01521/PMBPA

Received: Fri 11 Aug 2023

Validated: Wed 16 Aug 2023

Status: Refused

23/11/6.4 Proposal: Re-roofing works, including insulation and the insertion of two dormer windows and rooflights. Repairs to chimneys.

Address: 38 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 23/01411/HHFUL and 23/01412/LBC

Received: Thu 27 Jul 2023

### 23/11/7 **Finance**

- 23/11/7.1 To note: Account balance at 09.11.2023: £54,362.50.
- 23/11/7.2 Update regarding transfer of bank accounts to Unity Trust bank and signatories.
- 23/11/7.3 Update regarding management of the Parish Council and Town and Poors finances in relation to the allotments site.
- 23/11/7.4 Update regarding insurance claim for the theft of the allotment gates.
- 23/11/7.5 To consider quotations for installing a base for the Jubilee bench.
- 23/11/7.6 To discuss next year's budget and confirm the required precept.
- 23/11/7.7 To further discuss a grant request from Friends of Spaldwick School (FOSS) for funds to create a new outdoor space at the school.
- 23/11/7.8 To note: The £12 reimbursement for the carriage on the defibrillator pads has been received.
- 23/11/7.9 To note: Cambridgeshire County Council's Older Adults Social Inclusion Grants are now live (deadline for applications is Saturday 23rd December 5pm).

#### Expenditure for approval 16<sup>th</sup> November 2023:

- 23/11/7.10 Clerk's wages (Oct-Nov) (S.Cardwell: **£529.69**, HMRC: **£9.67**) (To note: this includes NJC agreed pay scale increase on hourly rate, backdated to April 2023- detail circulated.
- 23/11/7.11 Total Energies invoices (Accounts 3006693866 & 3006693855) Sep-Oct- invoices to be received (inc. VAT).
- 23/11/7.12 A.Murphy invoice for cleaning of the Community Room (Oct-Nov): **£44.00**.
- 23/11/7.13 Grafton invoices for cleaning products: **£34.77** (inc. VAT).
- 23/11/7.14 Hags replacement playpark caps invoice: **£40.80** (inc. VAT).
- 23/11/7.15 Scribe Accounts annual renewal invoice: **£328.32** (inc. VAT).
- 23/11/7.16 October Brookfield Contracting grasscutting invoice (2 x cuts): **£528.00** (inc. VAT).
- 23/11/7.17 Ask IT invoice: **£234.98** (inc. VAT)- invoice to be received.

### 23/11/8 **Assets – Provision/Maintenance**

- 23/11/8.1 Weekly Ferriman Road Play Area's Inspection & update.
- 23/11/8.2 Update regarding the Community Room (including hire document, inventory, uses of the room and cleaning product COSHH assessments).
- 23/11/8.3 Update from Cllr GR regarding The War Memorials Trust.
- 23/11/8.4 Update regarding the defibrillator and purchase of a new unit (Punch Taverns).
- 23/11/8.5 Update from Clerk regarding the Jubilee plaques outside The Manor Farm House.
- 23/11/8.6 To consider equipment options for the open space in Spaldwick to be presented by Cllr JO'D.
- 23/11/8.7 Update from Cllr GR regarding the MVAS Flashing Speed sign.
- 23/11/8.8 Update from Clerk regarding registration of the titles for the Village Greens in Spaldwick.
- 23/11/8.9 Further discussion regarding Church Lane (uneven road surface from tree roots).
- 23/11/8.10 Allotments update.
- 23/11/8.13 To discuss the village noticeboards.
- 23/11/8.14 Update regarding any interest expressed for a flood group and additional defibrillator training.
- 23/11/8.15 To note: the 'no parking' signs on the village green have now been installed.

### 23/11/9 **Highways, footpaths, byways, gritting bin, trees, etc.**

- 23/11/9.1 Update regarding the hedges along Long Lane.
- 23/11/9.2 Further discussion of the LHI application (submission by Friday 12th January at 5pm).
- 23/11/9.3 To discuss overgrown pathways in the village.
- 23/11/9.4 To note: Huntingdonshire District Council have launched a Community Grant to boost biodiversity (expression of interest submissions are open in two phases, now until end of November 2023 and from January to February 2024).

23/11/10 Update regarding Neighbourhood Watch in the village.

23/11/11 Any items for the next edition of Spaldwick News.

23/11/12 **Correspondence** (-previously circulated)

23/11/12.1 Cambridgeshire Matters - October 2023

23/11/12.2 CAPALC- For Circulation- October Bulletin

23/11/12.3 CAPALC\_ Member Benefit - HR Support – WorkNest

23/11/12.4 Highway events diary-Nov 23

23/11/12.5 TMC Incident Report - October 2023

23/11/12.6 CAPALC- For Circulation- November Bulletin

23/11/12.7 NALC Legal Update - October 2023

23/11/13 Councillors' questions.

23/11/14 **Date of the next meeting:** Thursday 14<sup>th</sup> December.