

**Town and Poors Charity Field Minutes of the meeting on Thursday 14<sup>th</sup> December 2023 (following the Parish Council meeting)**

Present: S Jackson-Rimmer (SJR- Chair), J O'Dwyer (JO'D), G Rice (GR), W Burcham (WB) & S Cardwell (Clerk)

1. Apologies for Absence- R Johnson (RJ), S Parfrey (SP).
2. To approve Minutes of the Charity Meeting on 16<sup>th</sup> November 2023- Cllr JO'D proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr GR and carried unanimously.
3. Matters Arising- none.
4. Finance
  - 4.1 Charity accounts report:  
To note: Balance at 7<sup>th</sup> December 2023 £2112.49- noted.
  - 4.2 Expenditure for approval 14<sup>th</sup> December 2023:  
To agree on Christmas payments- The Clerk confirmed two nominations had been received further to the existing three recipients. Cllr SJR proposed a £50 payment be made to all five recipients; this was seconded by Cllr JO'D and carried unanimously. Cllr SJR then proposed the £250 be made to Cllr RJ in order for him to distribute the money; this was seconded by Cllr GR and carried unanimously.
5. Update regarding the allotment site, Allotment Association and allotment usage- Cllr SJR informed the Council that she had been contacted by the Allotment Association regarding an issue with water running off a neighbouring property onto one of the allotment plots. Following discussions it was agreed the Clerk should write to the home owner to request the ditch be cleared to prevent ongoing flooding. It was also raised that the procedure for managing allotment issues needs to be clarified once the legal advice is received in relation to Parish Council and Town and Poors finances.
6. Correspondence- WAVE bill- to go on next agenda.
7. Date of the next Meeting – Thursday 18<sup>th</sup> January.

The meeting closed at 9.15pm.

Signed:  
Chair

Date: