

Town and Poors Charity Field Minutes of the meeting on Thursday 18th January 2024 (following the Parish Council meeting)

Present: S Jackson-Rimmer (SJR- Chair), S Parfrey (SP), G Rice (GR), W Burcham (WB) & S Cardwell (Clerk)

1. Apologies for Absence- J O'Dwyer (JO'D).
2. To approve Minutes of the Charity Meeting on 14th December_2023- Cllr WB proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr GR and carried unanimously.
3. Matters Arising- none.
4. Finance
 - 4.1 Charity accounts report:
To note: Balance at 11th January 2024 £1848.01- noted.
 - 4.2 Expenditure for approval 18th January 2024:
 - To discuss whether any additional Christmas payments should be made- It was agreed that the available funds for the annual Christmas payments had already been exhausted.
 - WAVE bill- the account has a credit of £27.21 currently- noted.
 - 4.3 To note: The annual return 2023 has been submitted to the Charity Commission- noted.
5. Update regarding the allotment site, Allotment Association and allotment usage- Clarification regarding management and governance of the allotments site needs to be agreed between the Town and Poors Charity, the Parish Council and Spaldwick Community Allotment Association (SCAA). In line with legal advice received a Memorandum of Understanding or written agreement may be required. The Clerk was asked to invite members of SCAA to the next Town and Poors meeting so that the day-to-day management of the allotments in Spaldwick can be discussed further. Maintenance of the remainder of the Town and Poors field also needs to be discussed next meeting.
6. Correspondence- none.
7. Date of the next Meeting – Thursday 15th February.

The meeting closed at 8.56pm.

Signed:
Chair

Date: