

## Spaldwick Parish Council

Chair: Sharan Jackson-Rimmer

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member,

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 18<sup>th</sup> January 2024 at 7pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

*S.E.B Cardwell*

Signed (Clerk) Sarah Cardwell

Date: 12<sup>th</sup> January 2024

### **NOTICE and AGENDA**

24/1/1 To Receive Apologies and Reasons for Non-Attendance.

24/1/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

24/1/3 To Receive and Approve the Minutes of the Parish Council Meeting on 14<sup>th</sup> December 2023.

24/1/4 Matters arising from those Minutes.

24/1/5 To receive and consider any applications for co-option.

24/1/6 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

### **24/1/7 Planning**

To consider new planning consultations

none

Determined by planning authority:

none

24/1/7.1 To note: The same comments have been re-submitted to Huntingdonshire District Council (HDC) regarding additional information submitted by the applicant for Planning application Land East Of Ivy Way Spaldwick (ref 23/01948/FUL), as they still apply.

24/1/7.2 To note: HDC is consulting on proposed revisions to the Local Validation Requirements (local validation lists set out the information required in support of planning applications); consultation runs until 21st January 2024.

### **24/1/8 Finance**

24/1/8.1 To note: Account balance at 11.01.2024: £ 51,991.57 (updated cashbook circulated).

24/1/8.2 Update regarding bank accounts and signatories.

24/1/8.3 Update regarding management of the Parish Council and Town and Poors finances in relation to the allotments site.

24/1/8.4 To note: the annual Community Infrastructure Levy (CIL) return 2022-23 has been submitted to HDC.

24/1/8.5 Update regarding installing a base for the Jubilee bench.

24/1/8.6 Update regarding grass edging for the verges on High St.

24/1/8.7 To note and approve: Q3 Income and expenditure against the budget (file circulated prior to meeting).

24/1/8.8 To note and approve: Q3 Community room receipts and payments document (file circulated prior to meeting).

24/1/8.9 To note and approve Q3 financial reconciliation (file circulated prior to meeting).

24/1/8.10 To note: Internal audit to be booked.

24/1/8.11 To note: Confirmation has been received from HDC of the precept and the Band D rate is £41.93.

### Expenditure for approval 18<sup>th</sup> January 2024:

24/1/8.12 Clerk's wages (Dec-Jan) (S.Cardwell: **£442.25**, HMRC: **£19.00**).

24/1/8.13 Total Energies invoices (Accounts 3006693866 & 3006693855) Dec-Jan- **£27.32 & £14.04**  
(inc. VAT).

24/1/8.14 A.Murphy invoice for cleaning of the Community Room (Dec-Jan): **£55.00**.

24/1/8.15 DM Payroll Services invoice (October 2023 to March 2024): **£60.00** (no VAT).

24/1/8.16 Wicksteed invoice for annual playpark inspection: **£158.40** (inc. VAT).

24/1/8.17 Cambs ACRE annual membership renewal: **£65.00**.

#### 24/1/9 **Assets – Provision/Maintenance**

24/1/9.1 Weekly Ferriman Road Play Area's Inspection & update.

24/1/9.2 Update regarding the Community Room (hire document, inventory, COSHH assessments).

24/1/9.3 Update from Cllr GR regarding The War Memorials Trust.

24/1/9.4 To note: the Community Room is to be used for Polling on 2<sup>nd</sup> May and to nominate a designated key holder.

24/1/9.5 Update from Clerk regarding the Jubilee plaques outside The Manor Farm House.

24/1/9.6 To consider equipment options for the open space in Spaldwick to be presented by Cllr JO'D.

24/1/9.7 Update from Cllr GR regarding the MVAS Flashing Speed sign.

24/1/9.8 Update from Clerk regarding registration of the titles for the Village Greens in Spaldwick.

24/1/9.9 Further discussion regarding Church Lane (uneven road surface from tree roots).

24/1/9.10 Allotments update.

24/1/9.11 To discuss the village noticeboards.

24/1/9.12 Update regarding defibrillator training.

#### 24/1/10 **Highways, footpaths, byways, gritting bin, trees, etc.**

24/1/10.1 Update regarding the hedges along Long Lane.

24/1/10.2 Update regarding the LHI application submitted.

24/1/10.3 To discuss litter picking in the village.

24/1/11 To discuss a Neighbourhood Plan for Spaldwick

24/1/12 Any items for the next edition of Spaldwick News.

#### 24/1/13 **Correspondence** (-previously circulated)

24/1/13.1 Cambridgeshire Matters - Business Plan and Budget Proposals for 2024\_25

24/1/13.2 Cambridgeshire Matters – December 2023

24/1/13.3 CAPALC- December bulletin

24/1/13.4 CAPALC- Cambridgeshire County Council Budget Briefing with Town and Parish Council

24/1/13.5 NALC Legal Update – December 2023

24/1/13.6 CAPALC- \*New\* Councillor In Person Training Date - Brampton, Huntingdonshire

24/1/13.7 CAPALC- Important Fire Safety Legislation Changes \_ Download Your Free Guide

24/1/13.8 CAPALC- January bulletin

24/1/13.9 TMC Incident Report - December 2023

24/1/13.10 HDC: Press Release - Huntingdon awarded District's first Community Biodiversity Grant

24/1/13.11 CAPALC- Boost Your Skills with our January Training Courses!

24/1/13.12 HDC- Town & Parish Council Newsletter

24/1/13.13 Cambridgeshire Home Improvement Agency

24/1/13.14 CAPALC- ACTION REQUIRED - Combined Authority Consultation

24/1/13.15 Highway events diary Jan 24

24/1/14 Councillors' questions.

24/1/15 **Date of the next meeting:** Thursday 15<sup>th</sup> February.