

MINUTES

Spaldwick Parish Council meeting held on **Thursday 21st March 2024** at 7pm in Spaldwick Community Room, Spaldwick Primary School. Chair: Sharan Jackson-Rimmer

Present: Councillors S Jackson-Rimmer (SJR- Chair), J O'Dwyer (JO'D), G Rice (GR), W Burcham (WB), S Cardwell (Clerk),

24/3/1 To Receive Apologies and Reasons for Non-Attendance- S Parfrey (SP), District & County Councillor I Gardener.

24/3/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- none.

24/3/3 To Receive and Approve the Minutes of the Parish Council Meeting on 15th February 2024- Cllr JO'D proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr GR and carried unanimously.

24/3/4 Matters arising from those Minutes- none.

24/3/5 To receive and consider any applications for co-option- no one present.

24/3/6 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item- no one present.

24/3/7 Planning

To consider new planning consultations

24/3/7.1 PARISH COUNCIL CONSULTATION – TREE APPLICATION REF. 24/00377/TREE

Lime (ID1) (Rear garden). Lime (ID3) (Rear garden behind out house). Lime (ID2) (Rear garden)

Specifications: Reduce overall crown height by 2-3m as needed, lateral branches reduced to balance crown with height. Back to suitable growth points. Remove all epicormic growth, up to a height of 3 meters. Goals: Manage size and shape of crown for location. Reduce spread of crown. Reduce risk of branch failure. Improve light and air penetration through crown.

Establish proper branch spacing. 3 Lime (ID5) (Rear garden). Specifications: Reduce by tip pruning low limbs to reduce weight as needed, Prune back to suitable growth points. Goals: Reduce weight of branch ends.

Church House 4 Pound Close Spaldwick Huntingdon PE28 0UH- Following discussions it was proposed to recommend approval- carried unanimously.

24/3/7.2 PARISH COUNCIL CONSULTATION – TREE APPLICATION REF. 24/00380/TREE

Lime (ID#3, 4, 5, 6 &7) left side of front garden - reduce limbs overhanging neighbouring property by up to 2 metres, back to suitable growth points as needed.

The Old Rectory Pound Close Spaldwick Huntingdon PE28 0UH- Following discussions it was proposed to recommend approval- carried unanimously.

Determined by planning authority:

24/3/7.3 T1: Apple: reduce crown by approx. 1.8m

T2: Ash: remove lvy from stem and crown and prune to clear phone lines by 50cm

T3: Apple: remove 2-3 branches to lessen weight on decayed stem

T4 Ash: reduce to main stem at approx. 5m. Tree is heavily decayed at the base

43 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 24/00180/TRCA | Decision Issued Date: Wed 13 Mar 2024 | Status: Approved- noted.

24/3/8 Finance

24/3/8.1 To note: Account balance at 13.03.2024: £50,075.70- noted.

24/3/8.2 Update regarding bank accounts and signatories- The Clerk presented the forms for R Johnson to be removed from the mandate, this was signed by three signatories to be returned.

24/3/8.3 Update and discussions regarding management of the Parish Council and Town and Poors finances in relation to the allotments site- An update from the solicitor was read out including a draft Memorandum of Understanding. Following discussions Cllr SJR proposed it was clarified that all of the land should be included, for allotments and the remainder of the Charity field; this was seconded by Cllr JO'D. Clerk to advise the solicitor accordingly and to investigate whether there is a copy of the 1777 Inclosure Award for Spaldwick held anywhere. The Clerk had also spoken with the insurers regarding Public liability Insurance for the allotments site and plot holders should have their own cover, additional to that of the Parish Council; this will need to be

amended urgently in the SCAA rules.

- 24/3/8.4 Update regarding grass edging for the verges on High St. and maintenance of the Town & Poors Field- Cllr SJR awaiting site visit date from Brookfield and further detail from Highways.
- 24/3/8.5 To consider a funding request for a Grafham Water project to provide free outdoor learning experiences for disadvantaged young people- deferred until the new financial year.
- 24/3/8.6 To discuss ESPO contract for streetlighting (current contract expires 30th September)- the Clerk has attempted to contact Total Energies for an update regarding the updates to MPAN references but has not had any feedback yet.

Expenditure for approval 21st March 2024:

- 24/3/8.7 Clerk's wages (Feb-Mar) (S.Cardwell: **£442.25**, HMRC: **£19.00**).
 - 24/3/8.8 Total Energies invoices (Accounts 3006693866 & 3006693855) Feb-Mar- **£25.57 & £13.14** (inc. VAT).
 - 24/3/8.9 A.Murphy invoice for cleaning of the Community Room (Feb-Mar): **£55.00**.
 - 24/3/8.10 Grafton invoices for cleaning supplies: 1/IP2541 **£23.98** and 1/IP2542 **£16.88** (both inc. VAT).
 - 24/3/8.11 JRB Enterprise Ltd for dog poop dispenser bags **£76.38** (inc. VAT).
- Cllr GR proposed payment of all items, seconded by Cllr WB and carried unanimously.

24/3/9 Assets – Provision/Maintenance

- 24/3/9.1 Weekly Ferriman Road Play Area's Inspection & update- Cllr JO'D confirmed all ok.
- 24/3/9.2 Update regarding the Community Room (Health & Safety procedures and hire update)- The Clerk has received confirmation from Spaldwick School that the fire alarms, equipment and water are checked and tested regularly by them; a meeting is to be arranged to discuss arrangements in further details. The Health and Safety folder with the data sheets is ready and the safety glasses and gloves will be delivered shortly. The extinguisher and fire blanket are also checked annually. Regular hirers to be reminded to close windows and remove rubbish.
- 24/3/9.3 Update from Cllr GR regarding The War Memorials Trust- no update.
- 24/3/9.4 To agree changes to the fixed asset register- It was agreed to add the Belton's Hill plaque cost to the price of the bench; approved.
- 24/3/9.5 Update regarding the Jubilee plaques outside The Manor Farm House- The Council sent thanks to Pete Rimmer for doing a lovely job renovating the plaques.
- 24/3/9.6 To consider equipment options for the open space in Spaldwick to be presented by Cllr JO'D- Four different options of fitness equipment were presented to the Council. Following discussions, it was agreed that a multi-purpose piece without moving parts, would be the most suitable and Cllr WB proposed the Council proceed with the quote for the 'Training Rig' from Fresh Air Fitness. This was seconded by Cllr GR and carried unanimously.
- 24/3/9.7 Update from Cllr GR regarding the MVAS Flashing Speed signs- Following contact with the manufacturer, Cllr GR has managed to resolve the issue with the High Street device.
- 24/3/9.8 Update from Clerk regarding registration of the titles for the Village Greens in Spaldwick- The Clerk has asked the Open Spaces Society for further guidance regarding completing the process.
- 24/3/9.9 Update regarding Church Lane (uneven road surface from tree roots)- Cllr SJR has forwarded photos on to a further contact at Highways.
- 24/3/9.10 Allotments update- The Clerk has been sent a list of plot holders by SCAA to send invoices to. Following discussions, Cllr SJR proposed the rent for next year remain the same as this year; this was seconded by Cllr JO'D and carried unanimously.
- 24/3/9.11 Update regarding the village noticeboards- these are proposed to be renovated one at a time (sand, revarnish, installation of magnetic plate).
- 24/3/9.12 Update regarding the defibrillator- Sawtry Parish Council to organise defibrillator training event the details of which the Clerk will share once finalised for if any interested Spaldwick residents would like to attend.
- 24/3/9.13 Update regarding the over 60's stay and chat group for the Community Room- Cllr JO'D confirmed flyers will be sent out for the first session at 10am on 11th April.
- 24/3/9.14 Further discussion regarding the Annual Parish Meeting in May- Five responses have been received to-date; reminders to be sent in early April.
- 24/3/9.15 Update from Clerk following IT catch-up with Ask IT- Several issues have now been resolved.
- 24/3/9.16 Update regarding village litter picking and any additional equipment required- Cllr SJR confirmed that there are two volunteers and the bags have been delivered by the District Council. She then proposed the Council purchase another litterpicking hoop; this was seconded by Cllr WB and carried unanimously.

24/3/10 **Highways, footpaths, byways, gritting bin, trees, etc.**

24/3/10.1 Update regarding the hedges along Long Lane- awaiting update.

24/3/10.2 Update regarding the LHI application submitted- no update.

24/3/10.3 To note: there is an A14 SAG Safety Advisory Group meeting on Thu 4th Apr 1-2pm by Teams- noted. Cllr SJR to attend.

24/3/11 To discuss a Parish Plan- deferred.

24/3/12 To discuss the email from Spaldwick Social Group regarding village communication- The email was read out by Cllr SJR and the Clerk was asked to invite the recipient to the Annual Parish Meeting.

24/3/13 To consider any content that could be sent to the Hunts Post following an invite from them to send Reports- Once installed the gym equipment could be written about.

24/3/14 To note: NAILCAP (the Network for Addressing Loneliness & Social Isolation across Cambridgeshire and Peterborough) are holding online meetings on MS Teams organised by Joe Davies, Suicide Prevention Manager in Public Health at Cambridgeshire County Council, for organisations to address loneliness in their local communities and share information on activities (next meeting 4th April 2023, 11 am)- noted.

24/3/15 Any items for the next edition of Spaldwick News- Vacancies to be included and defibrillator training at a later date.

24/3/16 Correspondence (-previously circulated- see attached list)- noted.

24/3/17 Councillors' questions- An update was provided by Cllr SJR regarding the Kimbolton Fire Station meeting. It was well-attended, details were shared regarding cover restrictions, staff turnover, training delays and response times; consultation will continue for a further year. It was noted that there is sludge in the Ellington Brook (the tree is also still there), the drains are overflowing in Stow Rd, The Costa at the petrol station is closing, and an appeal against the Ivy Way Planning application has been lodged (discussion to take place next meeting). The Clerk's appraisal and job review are to be discussed next meeting, along with outstanding issues raised by the internal audit (Health and Safety and Grievance policies etc.).

24/3/18 **Date of the next meeting:** Thursday 18th April.

The meeting closed at 9.30pm.

Signed:
(Chair)

Date: