

Spaldwick Parish Council

Chair: Sharan Jackson-Rimmer

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member,

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 18th April 2024 at 7pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

S.E.B Cardwell

Signed (Clerk) Sarah Cardwell

Date: 12th April 2024

NOTICE and AGENDA

24/4/1 To Receive Apologies and Reasons for Non-Attendance.

24/4/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

24/4/3 To Receive and Approve the Minutes of the Parish Council Meeting on 21st March 2024.

24/4/4 Matters arising from those Minutes.

24/4/5 To receive and consider any applications for co-option (signing of acceptance of office if applicable).

24/4/6 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

24/4/7 Planning

To consider new planning consultations- none

Determined by planning authority:

24/4/7.1 Ref. No: 23/01409/HHFUL and 23/01410/LBC.

External repairs, hard-landscaping and replacement outbuilding structures. 33 High Street Spaldwick Huntingdon PE28 0TD. Received: Thu 27 Jul 2023. Validated: Thu 27 Jul 2023. Status: Approved

24/4/7.2 Planning Application **Ref: 23/00649/FUL**. HDC Appeal Ref: 23/00045/REFUSL. Planning Inspectorate Ref: APP/H0520/W/23/3330136

To note: there is an appeal against the decision of the Local Planning Authority to refuse planning permission for the development described above. The appeal is to be decided on the basis of an exchange of written statements by the parties and a site visit by an Inspector. The appeal will be dealt with by the Inspector under the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2000. Any written comments already made in regard to the original application for planning permission will be forwarded to the Planning Inspectorate and copied to the appellant and will be taken into account by the Inspector in deciding the appeal.

- To discuss whether to make any comments or withdraw or modify earlier comments.

24/4/7.3 **23/01948/FUL** Land East Of Ivy Way Spaldwick - Construction of 15 no. dwellings with associated access, car parking and landscaping (re-submission of 23/00649/FUL) is going to Huntingdonshire District Council's Development Management Committee (DMC) on Monday 22nd April 2024. The meeting will take place at 6:30pm at the Civic Suite, St Marys Street, Huntingdon, PE29 1TN. To represent your Ward/Parish and speak to the DMC about the item below, name and email contact address must be given to Planning Admin, email

Development.ManagementAdmin@huntingdonshire.gov.uk The list of speakers closes at 4.30 pm on the Friday before the day of the meeting.

- To nominate representatives to attend.

24/4/8 Finance

- 24/4/8.1 To note: Account balance at 31.03.2024: £50,065.20 (updated cashbook circulated).
- 24/4/8.2 Update regarding bank accounts and signatories.
- 24/4/8.3 Update and discussions regarding management of the Parish Council and Town and Poors finances in relation to the allotments site.
- 24/4/8.4 Update regarding grass edging for the verges on High St. and maintenance of the Town & Poors field.
- 24/4/8.5 To consider a funding request for a Grafham Water project to provide free outdoor learning experiences for disadvantaged young people.
- 24/4/8.6 To discuss ESPO contract for streetlighting (current contract expires 30th September).
- 24/4/8.7 To note and approve VAT reclaim to be submitted Apr 2023-Mar 2024 (file circulated prior to meeting).
- 24/4/8.8 To note and approve: Q4 Income and expenditure against the budget (file circulated prior to meeting).
- 24/4/8.9 To note and approve: Q4 Community room receipts and payments document (file circulated prior to meeting).
- 24/4/8.10 To note and approve Q4 financial reconciliation (file circulated prior to meeting).
- 24/4/8.11 To note and approve: Spaldwick PC Summary Receipts and Payments 31.03.24 (file circulated prior to meeting).
- 24/4/8.12 To discuss and approve the Clerk's appraisal, working hours and amendments to contract.
- 24/4/8.13 To consider and adopt the draft Health and Safety policy circulated.
- 24/4/8.14 To consider and adopt the draft Grievance policy circulated.
- 24/4/8.15 To discuss rebilling for utilities by Spaldwick School and fire safety procedures.
- 24/4/8.16 Update regarding internal audit.

Expenditure for approval 18th April 2024:

- 24/4/8.17 Clerk's wages (Mar-Apr) (S.Cardwell: **£369.99**, HMRC: **£0**).
- 24/4/8.18 Total Energies invoices (Accounts 3006693866 & 3006693855) Mar-Apr – invoices to be received.
- 24/4/8.19 A.Murphy invoice for cleaning of the Community Room (Mar-Apr): **£44.00**.
- 24/4/8.20 Grafton invoice for cleaning supplies: 1/IP3087 **£19.77** (inc. VAT).
- 24/4/8.21 Brookfield Contracting: Village grasscutting: **£264.00** (inc. VAT)- invoice to be received.
- 24/4/8.22 CAPALC Affiliation fee for the period 1st April 2024 to 31st March 2025 **£327.69** (with the optional fee to join the Data Protection Officer Membership Scheme at an additional cost of **£50**).
- 24/4/8.23 Ask IT invoice- to be received.
- 24/4/8.24 Surrey Hills Solicitor's invoice- to be received.
- 24/4/8.25 Reimbursement to Clerk for Archives documents required for first registration of land: £10.50 and £43.50. Total: **£54.00**.
- 24/4/8.26 Reimbursement to Clerk for 'no smoking' sticker signs: **£1.99**.
- 24/4/8.27 Reimbursement to Clerk for purchase of litter picking hoop **£7.99**.
- 24/4/8.28 **£15** allotment payment to be transferred into the Town and Poors account.

24/4/9 Assets – Provision/Maintenance

- 24/4/9.1 Weekly Ferriman Road Play Area's Inspection & update.
- 24/4/9.2 Update regarding the Community Room (Health & Safety procedures and hire update).
- 24/4/9.3 Update from Cllr GR regarding The War Memorials Trust.
- 24/4/9.4 Further discussion of the equipment for the open space in Spaldwick.
- 24/4/9.5 Update from Cllr GR regarding the MVAS Flashing Speed signs.
- 24/4/9.6 Update from Clerk regarding registration of the titles for the Village Greens in Spaldwick.
- 24/4/9.7 Update regarding Church Lane (uneven road surface from tree roots).
- 24/4/9.8 Allotments update.
- 24/4/9.9 Update regarding the village noticeboards.
- 24/4/9.10 Update regarding the defibrillator.
- 24/4/9.11 Update regarding the over 60's stay and chat group for the Community Room.
- 24/4/9.12 Further discussion regarding the Annual Parish Meeting in May.
- 24/4/9.13 Update from Clerk following IT catch-up with Ask IT.
- 24/4/9.14 Update regarding village litter picking and any additional equipment required.
- 24/4/9.15 To discuss details received from the District Council regarding Garden Waste Service Initiatives (10 green bins for the village).

24/4/10 Highways, footpaths, byways, gritting bin, trees, etc.

24/4/10.1 Update regarding the hedges along Long Lane.

24/4/10.2 Update regarding the LHI application submitted.

24/4/10.3 Update from the A14 SAG Safety Advisory Group meeting on the 4th April.

24/4/11 To discuss a Parish Plan.

24/4/12 To note: The County Council is holding a stakeholder engagement workshop on 24th April 2024, 19:00-22:00 at Ely Maltings, Kempen Room. The aim of the event is to gather stakeholder input for a forthcoming consultation and Action Plan on how the council can support communities to benefit from the transition to a clean energy system. The event will include presentations and discussions sessions on Local Area Energy Planning, Community Energy and options for inclusion in the Action Plan.

There is an Eventbrite link to register for the event here:

<https://www.eventbrite.co.uk/e/supporting-communities-to-benefit-from-the-energy-transition-stakeholder-engagement-workshop-tickets-868896872937?aff=oddtcreator>

24/4/13 To note: Huntingdonshire District Council is taking part in a Local Government Association (LGA) Corporate Peer Challenge 15-17 May, which will provide a valuable opportunity for external peers from other local authorities to assess how effectively they deliver services and measure their ability to deliver on their plans and vision for the future. Interest can be registered in joining a Town and Parish focus group session (an opportunity to share thoughts with peers), maximum 10 people (first come first served), to take place on Wednesday 15 May 14.50-15.40 in Pathfinder House (with an option to join via Teams). Form to be completed by anyone wanting to put their name forward to attend.

24/4/14 Any items for the next edition of Spaldwick News.

24/4/15 Correspondence (-previously circulated- see attached list)

24/4/16 Councillors' questions.

24/4/17 **Date of the next meeting:** Thursday 16th May. This will be the Annual Meeting of the Parish Council and Spaldwick's Annual Parish Meeting will follow.